

Kindergarten transition statement

Consent to create a transition statement in the QCAA online application

Child's name:	
Parent/carer's name:	

Kindergarten teachers create a transition statement for each child in a kindergarten program at the end of the year. The transition statement:

- provides a summary of your child's learning and development
- identifies your child's strengths and interests
- includes suggestions to help your child settle into school.

The transition statement can be shared with your child's identified school to ensure a successful transition from kindergarten to school.

This form allows you to give consent for your child's transition statement to be created by their kindergarten teacher in an online application operated by the Queensland Curriculum and Assessment Authority (QCAA) in the QCAA Portal.

Note: Only the QCAA, your child's kindergarten and the identified school will be able to access the transition statement.

Once the transition statement is completed, it will be shared with you to approve or request that any inaccurate personal information about you or your child is corrected. At that time, you will also be asked to confirm the details of the school your child will attend, and consent to the kindergarten teacher providing your child's transition statement to their identified school.

For more information, visit

<https://www.qcaa.qld.edu.au/kindergarten/qklg/supporting-transition-school/transition-statements>.

Your privacy

The QCAA manages personal information according to the *Information Privacy Act 2009*. Kindertartens and schools also manage personal information in accordance with applicable Queensland and Commonwealth privacy laws.

The QCAA, kindertartens and schools are collecting information about you and your child to create and share your child's transition statement.

The QCAA, the kindergarten and schools will only use and disclose the information in accordance with this privacy notice, any consent that you provide, and otherwise in accordance with relevant privacy laws.

Creation of your child's transition statement in the QCAA online application will mean that personal information about you and your child is disclosed to the QCAA by the kindergarten.

The information you provide on this form allows you to give or withhold consent for your child's transition statement to be created by their kindergarten teacher in an online application operated by the QCAA. The [Queensland Kindergarten Learning Guideline](#) supports the professional practice of kindergarten teachers across Queensland. Information will be accessed by authorised QCAA staff, and handled in accordance with the *Information Privacy Act 2009*. Information held by the QCAA is subject to the *Right to Information Act 2009*.

this

In conjunction with the online application for transition statements, QCAA will:

- store information on servers provided by ICT service providers
- provide your child's identified school with access to their transition statement, but only with your informed consent.

Further information about the types of information that QCAA collects and how it uses it is set out in our privacy policy located at www.qcaa.qld.edu.au/about/corporate-policies/privacy.

Your consent

We are asking you to provide your consent for your child's kindergarten teacher to create a transition statement in the QCAA's online application. The information about you and your child is secured, and access restricted only to those people involved in providing your child with education and care services.

If you do not provide consent, your child's kindergarten teacher will not be able to use the online application to create a transition statement and share it with the identified school. The kindergarten teacher will still prepare a transition statement for your child, and provide a copy to you at the end of the kindergarten year, but in this case, it will be your responsibility to share your child's transition statement with their identified school.

Do you consent to your child's transition statement being created in the QCAA online application?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
--	------------------------------	-----------------------------

Signature of parent/carer: **Date:** / /

Note: Only one parent/carer's signature is required.

Your name	
Your relationship to the child	
Your phone	
Your email	
Child's date of birth (dd/mm/yyyy)	/ /

The information you provide on this form allows you to give or withhold consent for your child's transition statement to be created by their kindergarten teacher in an online application operated by the QCAA. The [Queensland Kindergarten Learning Guideline](#) supports the professional practice of kindergarten teachers across Queensland. Information will be accessed by authorised QCAA staff, and handled in accordance with the *Information Privacy Act 2009*. Information held by the QCAA is subject to the *Right to Information Act 2009*.